

**UK TOUR - COMPANY STAGE MANAGER
FROM AUGUST 2021**



ROYAL &
DERNGATE &
NORTHAMPTON

A Royal & Derngate, Northampton and Fiery Angel Co-Production

Agatha Christie's And Then There Where None

"We are all being hunted..."

Ten strangers are lured to a solitary mansion off the coast of Devon. When a terrible storm cuts them off from the mainland, and with their hosts mysteriously absent, the true reason for their presence on the island becomes horribly clear: they are to be brutally executed one by one.

*With twists and turns to keep you guessing until the very end, **And Then There Were None** is **Agatha Christie's** most read novel with more than 100 million copies sold worldwide.*

*Reuniting the creative team behind the smash-hit **Love From A Stranger**, director **Lucy Bailey** (*Gaslight, Witness For The Prosecution*) returns with UK Theatre Award-winning designer **Mike Britton** to direct this spellbinding *Made In Northampton* production of Christie's greatest murder mystery.*

Dates:

Rehearsals commence (London):	w/c 2 nd August 2021
Tech (Northampton):	w/c 30 th August 2021
Northampton Run:	3 rd September – 11 th September 2021
First Touring Week:	w/c 13 th September 2021
Final Performance:	4 th December 2021

Successful candidates should also be available for a second touring leg from January 2022 onwards.

Contracts:

For rehearsals & Northampton run the contract will be UK Theatre / Equity Sub-Rep Agreement
For the tour the contract will be the UK Theatre / Equity Commercial Agreement

Rehearsals & Northampton: £529.24 (including subs, overtime & travel)

Touring: Buy out salary (plus UK Theatre Touring Allowance) to be confirmed dependent on experience, but not less than UK Theatre/Equity Minimum.

The Company Stage Manager (CSM) is responsible for the welfare of the acting and wider touring company and is Fiery Angel's first point of contact whilst on tour. Together with the Production Manager, the CSM is responsible for the smooth running of the production in rehearsals and performance as well as overseeing get-ins and get-outs at each venue across on tour. The role involves working closely with the Production Department and Creative Teams for the show.

Line Manager: The CSM is accountable to the R&D's Head of Production and Company Manager and Touring Production Manager and General Manager.

Line Management: The CSM has line management responsibility for the Stage Management Team, including any Work Experience Placements; the Wardrobe Manager and any other members of the touring team.

Responsibilities:

To include, but are not limited to:

- Overseeing the delivery of stage management services for the Production (in rehearsals and on tour) including the daily setting up and smooth running of rehearsals and performances.
- Take responsibility for the management of the rehearsal space and ensure that they are well prepared and safe environments.
- Oversee the effective and efficient organisation of Company calls under the relevant union agreement.
- Ensure production requirements are met in a timely fashion and all departments are kept informed of what is required.
- Liaise with the Marketing and Press teams to organise publicity, interview and press calls where necessary.
- Liaise with Wardrobe Manager to organise wardrobe calls and fittings.
- With the Production Manager, write and distribute the technical schedule for Production week.
- With the DSM and Production team, run the technical and dress rehearsals and ensure that the schedules are kept on track.
- Oversee maintenance of current productions (i.e. any repairs or maintenance to props, furniture or set dressing) when required on tour.
- Liaise with Fiery Angel to ensure travel schedules are confirmed and the full company understands and adheres to travel arrangements.
- Support the coordination of the acting company when travelling and on tour.
- Be the first point of contact for each tour venue ahead of each weekly engagement for questions regarding company scheduling, ticketing, dressing rooms and company facilities.
- Be the first point of contact for pastoral care for the touring company in rehearsals and on tour.
- Manage and communicate the weekly payroll to R&D / FA – this includes monitor & control of overtime as required, with a knowledge and understanding of all current UK Theatre/Equity and BECTU agreements and regulations.
- Ensure the implementation of employment terms for all actors and SM Team.
- Deal with any contractual or union matters which may arise, in conjunction with R&D / FA
- Manage, oversee and reconcile the props budget and tour running budget, in collaboration with the Production Manager.
- Promote a positive approach to Health and Safety, ensuring correct working methods and safe working practices are adhered to, this will include any Covid guidelines / policies in place - in line with current government guidelines
- Producing and reviewing production Risk Assessments in conjunction with Production Manager as required
- Manage weekly petty cash float and reconciliation across all departments.
- Lead on and supervise schedule and full team on the technical get-in and get-out at each venue across the tour.
- Regular communication and reporting to the General Manager across the tour on all company and production issues.
- Previous experience in a similar role on a weekly UK touring show is preferable.

To apply please send your CV and covering letter to office@fiery-angel.com by 6pm on Tuesday 6th April 2021, along with completed monitoring / Equal Ops form downloadable [here](#).

We are an inclusive organisation and committed to fair recruitment and equality of opportunity. We recognise that we need to take action to ensure that our workforce is representative of the communities that we serve. We want to encourage applications from under-represented groups, including Black, Asian and Minority Ethnic individuals and/or those who identify as D/deaf and disabled.